

**Permissions
to use
the Music of
Weston Priory**

**Weston Priory
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Dear Friends,

In order to facilitate the many requests for information on using our music, we have prepared this document which outlines our current policy under the six categories in which permissions are usually sought from us:

- I Permission to reprint for hymnals.**
- II Permission for an annual license to reprint unlimited numbers of copies.**
- III One-occasion permissions:
ordinations, weddings, community
celebrations, workshops, conferences, etc.**
- IV Permission to reprint for resale either in
the form of hymnals, sheet music, books,
tapes, recordings, etc.**
- V Permission to perform and record for resale
(Mechanical License).**
 - a) CD, Cassette, Vinyl Record.**
 - b) Digital Downloads (MP3, etc.).**
- VI Permission to reproduce on transparencies.**

■ I Permission to Reprint for Hymnals

Written permission is required and the following considerations and conditions asked:

1. Normal fee: US 3¢ per song per copy.
2. With the understanding that the reprints will be used privately and not resold commercially.
3. That neither the words nor the music be altered or adapted in any way from the original.
4. The permission extends only to the life of the original printing and the quantity specified. Reprinting and additional copies require a renewal of the permission.
5. Please refer to the page 7 of this document regarding acknowledgement of the composer and copyright for each song.

■ II Permission for Annual License

Permission to reprint our music in unlimited copies can be arranged by writing to us, by mail, Fax or e-mail, for an annual license form.

The cost of the license is US \$100.00 per year and carries with it the privilege of reprinting any of our published music in any form, i.e., on paper, slides, transparencies, overhead projection, etc.

It is particularly helpful to those who use our music in a throw-away format.

The license is not issued to: a diocese, groups of churches, religious congregations or national organizations, but is intended only for a specific church, chapel, school, community, etc.

The license form itself outlines the full rights and obligations of the holder of the annual license.

■ III One-Occasion Permissions

The brothers normally extend *complimentary* permission for requests for one-occasion printing of our music, e.g., for ordinations, weddings, community celebrations, workshops, conferences, etc.

Written requests, by mail, Fax or e-mail, are preferred to telephone calls if possible.

We ask for the following considerations:

1. That neither the words nor the music be altered or adapted in any way from the original.
2. The copies reprinted are for this *one-time* permission and are not transferable to another time or function.
3. That a copy of the program be sent to us with a note stating the number of copies made.
4. Please refer to the page 7 of this document regarding acknowledgement of the composer and copyright for each song.

■ IV Permission To Reprint for Resale

Permission to reprint our music and/or texts either in the form of hymnals, sheet music, books, etc., *for resale*, is considered on an individual basis. These requests must be presented in writing, by mail, Fax or e-mail.

■ V Permission To Perform and Record for Resale (Mechanical License)

The brothers extend permission to persons wishing to perform our music themselves and to record or tape their performance *for resale*.

This includes the physical reproduction of the recordings or tapings on CDs, Cassettes, and Vinyl Records, and digital reproductions (DPDs) in various configurations for downloads (e.g. MP3s, etc.)

The permission does not include reprinting of the music or words to accompany any performance and its recording or taping.

Written permission is required and the following considerations and conditions asked:

a) For CD, Cassette, Vinyl Record

1. State the number of copies to be produced.
2. Statutory fee of US 9.1¢ per song per copy.
3. That neither the words nor the music be adapted, altered or changed in any way from the original.
4. The permission extends to the life of the stated number of copies produced. Additional productions require a renewal of permission.
5. Copyright acknowledgement to appear on label, jacket, inserts and any other printed material associated with the product, to read as follows:

Copyright © (*date*), from the recording (*name of recording*),
The Benedictine Foundation of the State of Vermont, Inc.,
Weston Priory, Weston, Vermont.
Used with permission.

b) For Digital Downloads (MP3, etc.)

1. An annual report of the number of downloads, along with payment per song per download, sent to us.
2. Statutory fee of US 9.1¢ per song per download.
3. That neither the words nor the music be adapted, altered or changed in any way from the original.
4. Copyright acknowledgement to appear with each online presentation and listing of each song and on any printed material associated with it, to read as follows:

Copyright © (*date*), from the recording (*name of recording*),
The Benedictine Foundation of the State of Vermont, Inc.,
Weston Priory, Weston, Vermont.
Used with permission.

■ VI Permissions for Transparencies

Permission to reproduce our music on transparencies for slides or overhead projection is normally obtained through an annual license as outlined under Section II of this brochure.

If you want to reproduce only one or a few of our songs and would not wish the extensive use of our music that the annual license offers, written permission is required and the following conditions asked:

1. Normal fee: US \$10.00 per transparency reproduction.
2. With the understanding that the reproductions will be used privately and not resold commercially.
3. The permission extends to the life of the reproduction. Further reproductions and additional copies require a renewal of permission.
4. Please refer to the page 7 of this document regarding acknowledgement of the composer and copyright for each song.

Acknowledgement of Copyright and Composer

We ask that an acknowledgement of the copyright for each song appear under the music whenever it is reprinted in any form. The acknowledgement should read as follows:

Copyright © (*date*), from the recording (*name of recording*),
The Benedictine Foundation of the State of Vermont, Inc.,
Weston Priory, Weston, Vermont.
Used with permission.

The name of the author and composer should appear in the customary place, i.e., at the upper right side preceding the actual music and/or text.

For songs from the recordings:

**Wisdom at Play
Pilgrimage of the Heart
With an Everlasting Love,
Hear the Song of Your People,
When We Return to the Source,
Formed from This Earth,
Parting the Waters,
Song In Our Silence,
Move With One Heart,**

the acknowledgement should read simply:

Weston Priory.

For songs from any of our other recordings,
the acknowledgement should read:

**Weston Priory,
Gregory Norbet. O.S.B.**

Music Published by The Monks of Weston Priory

is a document which lists all the song titles published under our copyright, indicating the copyright year and the recording from which the song is taken.

It is available for viewing or download at
www.westonpriory.org/esales/published.pdf
or can be mailed to you at your request.

Please refer to this document for copyright information for specific songs.

Important Notice

We the monks of Weston Priory are motivated to share our music with others both as a service in the church and as a witness of our Benedictine monastic way of life.

We are open to reducing or waiving any of our fees quoted in this brochure.

If you are applying for permission to reprint our music and find our standard fees too difficult to meet for financial or other reasons, please be assured that we will accommodate the fee to your situation.

Your brothers at Weston Priory